



**PURBROOK INFANT SCHOOL**  
**ALDERMOOR ROAD EAST, PURBROOK PO7 5NQ**  
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**Headteacher: Lisa de Carteret**  
**Deputy Headteacher: Lara G Jelliff**  
**Business Manager: Hazel K Dean**



25 April 2019

Dear Parents/Carers

**KEY STAGE 1 ASSESSMENT MEETING**

I am writing to inform you that there will be a meeting for all parents/carers of Year 2 children on Thursday 09 May at either 9.00am or 6.00pm.

This meeting will give you the opportunity to find out how the school prepares for and manages the Key Stage 1 assessment process. At the meeting you will have opportunity to look at materials used in past assessments and also to view the sample materials which have been provided as exemplars for the tests. You will also be able to ask any questions about the assessment procedures that you may have.

Please fill in the reply slip below indicating which meeting you will be attending and how many adults so that we can ensure adequate seating.

We look forward to seeing you at one of the meetings.

Yours sincerely

Mrs L.A. de Carteret  
**Headteacher**

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**PLEASE FILL IN THE REPLY SLIP AND RETURN TO SCHOOL BY WEDNESDAY 01 MAY**

**KEY STAGE 1 ASSESSMENT MEETING**

Name of Child: ..... Class: .....

I/we will be attending the Key Stage 1 assessment meeting on Thursday 09 May at 9.00am

I/we will be attending the Key Stage 1 assessment meeting on Thursday 09 May at 6.00pm

I/we will/**not be** attending either of the Key Stage 1 assessment meetings

Signed: ..... (Parent/Carer)

*Please indicate number of people attending in the box above*